

# School of Industrial Engineering and Management

## Advisory Committee Composition

An IE&M doctoral advisory committee must contain at least four voting members of the OSU Graduate Faculty<sup>1</sup>, at least three of whom must be IE&M faculty. The roles of the Advisory Committee members are *Chair, Advisor, Expert Member(s)* and *Outside Member*.

- The Chair's primary responsibility is to monitor the progress of the student toward the degree completion. The Chair is usually the Advisor, but this is not a requirement. The Chair must be a tenure-track or tenured faculty member in IE&M and be a member of the OSU Graduate Faculty.
- The Advisor's primary responsibility is as a research mentor. The Advisor may also serve as the Chair of the Advisory Committee. The Advisor must be a faculty member in IE&M and be a member of the OSU Graduate Faculty.
- The Advisory Committee must include at least one Expert Member whose expertise and counsel serve the graduate student in attaining the goal of original research that is worthy of the degree sought.
- The Advisory Committee must also include one Outside Member who serves as the representative of the Graduate College and ensures that appropriate academic standards are applied in evaluating the student, and that the student is dealt with in a fair manner consistent with OSU policies. The Outside Member must be a member of the OSU faculty and Graduate Faculty. The Outside Member must not be a faculty member from the academic unit or graduate program of either the graduate student, Advisor or the Chair of the Advisory Committee.

A common example of committee composition in IE&M is as follows: Chair and Advisor are the same IE&M (tenure-track or tenured) faculty member; Two Expert Members are also IE&M faculty members; One Outside Member who is NOT an IE&M faculty member; all committee members are members of the OSU Graduate Faculty.

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<sup>1</sup> <http://graduatefaculty.okstate.edu/Default.aspx>